



WEDDING INFO SHEET



CONGRATULATIONS!

StoneBridge shares in your happiness as you prepare for your wedding and begin the adventure of marriage. We are happy to serve you and to do our best to make your wedding day one that will glorify God and celebrate your commitment to each other.

Take your time. Even before engagement, we are happy to talk to any couple considering marriage about the key areas of a healthy and growing relationship.

Plan ahead. We recommend at least four months for planning your wedding as well as preparing for your marriage.

Learn from others. The pastors are here to encourage, teach, and help you.

Walk with God. Attend the weekend services at StoneBridge Christian Church to help you grow in your relationship with God and with each other.



OVERVIEW

Step 1 - Call the Church Office - (402) 571 - 2038

Ask the office manager about available dates.

Step 2 - Read this Wedding Packet in its entirety

Step 3 - Fill out Online Wedding Reservation Form

- Go to - www.sb.church/weddings
- Click on the 'Online Reservation' button
- This form will include a \$100 online deposit

Step 4 - Schedule an Initial Consultation

Respond to your confirmation email to set up your initial consultation.

*Please note that your wedding date is confirmed only after you have completed the online reservation form and have your initial consultation.

Step 5 - Complete Personal & Couple Profile

Find the link to the profiles in the reservation confirmation email.

Step 6 - Confirmation of Wedding Date

Following the receipt of the Personal Profiles, Wedding Reservation Form, \$100 Wedding Deposit and the completion of the Initial Consultation, if you choose to get married at StoneBridge or by a StoneBridge pastor, we will confirm your wedding date on our church calendar. **IMPORTANT:** Please do not reserve a place for your reception until your wedding date is confirmed.

Step 7 - Pre-Marriage Preparation

One of our most important and exciting roles as a partner in your wedding comes in helping you prepare for your lifetime commitment to marriage. That's why we ask all couples to participate in a pre-marriage preparation.

The seminar is offered three times a year at the Omaha Campus on a Friday evening (6:00-9:30 pm) and Saturday morning (8 am-Noon). Contact the office if the weekend seminar is not workable because of your schedule and ask about alternatives. The seminar uses an online assessment called Prepare/Enrich. This seminar will provide each couple with a growing understanding of your relationship strengths and growth areas so that you can build a solid foundation for the rest of your life.





OVERVIEW

Step 8 - Meet With The Wedding Coordinator (only for weddings held at a StoneBridge Campus)

An appointment may be made any time after the wedding date has been confirmed. The church office will provide you with contact information. The wedding coordinator will contact you approximately three months prior to your wedding if you do not request to meet before that time.

The wedding coordinator's responsibilities include:

1. Be a support person for the bride and groom.
2. Coordinate wedding rehearsal and explain responsibilities of everyone involved in the wedding ceremony.
3. Inform the photographers of accepted practices and dress code.
4. Coordinate the logistics of the wedding day.

*Note: A wedding coordinator is not required for a Simple Wedding Service held at a StoneBridge facility. A Simple Wedding meets these criteria: no rehearsal, no decorations, no formal processional, no dressing rooms, no use of audio or video tech, and 20 or fewer guests. The CSO will make the final determination as to if a wedding meets these criteria.

**Note: StoneBridge wedding coordinators only coordinate weddings at StoneBridge facilities.

Step 9 - Meet With Your Officiating Pastor

You are responsible for scheduling an appointment with the officiating pastor to go through the wedding ceremony after you have met with the wedding coordinator. Please contact the officiating pastor at least 4 weeks prior to your wedding to schedule this appointment. To schedule an appointment, contact the church office at 402.571.2038.

The officiating pastor's responsibilities include:

1. Assist in planning a ceremony which is a unique and special celebration before God for your marriage and life together.
2. Share a message for your wedding.

Step 10 - Experience Your Wedding Day!

May God bless your ceremony as you have been faithful to build upon his foundation and design for your marriage.



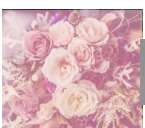


PASTORS

You may have any StoneBridge pastor officiate your wedding. However, your preferred pastor may not be available or officiate your wedding. The Chief Spiritual Officer/Pastor guides this process and secures your officiating pastor. Check the sb.church website for a directory of pastors at StoneBridge.

Pastors not on staff at StoneBridge may officiate a wedding at a StoneBridge campus. The Chief Spiritual Officer/Pastor must give final approval before any outside pastor may officiate a wedding.

The officiating pastor will assist in planning your ceremony and share a message for your wedding. You are responsible for scheduling an appointment with the officiating pastor to prepare the wedding ceremony. Please contact the officiating pastor at least 4 weeks prior to your wedding to schedule this appointment.



FACILITY

Facility Capacities

StoneBridge Omaha Auditorium: seating for 400

StoneBridge Benson Auditorium: seating for 220

StoneBridge Millard Auditorium: seating for 220

StoneBridge Fremont Auditorium: seating for 175

Overview of the Facilities

The building will be unlocked the night of the rehearsal a half hour prior to the rehearsal time, and must be vacated an hour and a half after the rehearsal time. Rehearsals on Thursday nights must end by 6:00pm due to rehearsal needs of the worship band. This time can be extended to 6:30P if the couple is willing to allow the band's equipment to be on-stage during the rehearsal.

Saturday weddings must start no later than 6:00P. The building must be vacated by 8:00P Saturday evening. Weddings on any other day than Saturday must start no later than 7:00P and the building must be vacated by 9:00P.

The building will be unlocked and open to the wedding party no earlier than four hours prior to the start of the wedding - this includes floral and rental deliveries. Arrangements must be made with the wedding coordinator for the specific time the building will be opened. Special arrangements may be made to access the building earlier if the wedding coordinator is available, but will cost an additional fee.

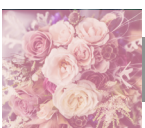
Two classrooms are available for wedding party dressing rooms. Make arrangements for dressing rooms with the wedding coordinator.

StoneBridge stage equipment will not be removed for weddings. The stage curtain will be closed, concealing any instruments and equipment behind it (StoneBridge Omaha Only).

The use of the church includes candelabras and hurricane lights (should the wedding party want them), but the wedding party must provide their own drip-free candles. Please double check with manufacturers that candles are drip-free. The main candle brand Hobby Lobby carries is drip-free. The use of candles that are not drip free will not be allowed.

Facility Guidelines

- No drinking of alcoholic beverages in any part of StoneBridge's building or grounds.
- No smoking in any part of the building. If smoking outside, please dispose of all cigarette butts in the proper receptacles.
- No rice, confetti, or bird seed may be thrown on the church property.
- Decorating of the church must be done within the building access guidelines noted above. Additional times may be available at the discretion of the wedding coordinator, and will involve an extra fee. Make arrangements with the wedding coordinator regarding times to decorate.
- Please keep food and drink in the lobby and kitchen only. No red punch is allowed in the building because of severe staining.
- It is the responsibility of the wedding party to make sure dressing rooms are clean following their use. Failure to clean dressing rooms will result in the loss of your deposit.



THE CEREMONY

The Rehearsal

- The wedding rehearsal will be scheduled by the wedding coordinator.
- The bride, groom, best man, maid (matron) of honor, attendants, flower girl, ring bearer, ushers, candle lighters, and parents are needed at the rehearsal.
- The wedding coordinator will show you the separate dressing rooms that will be available before the wedding.
- Please present the marriage license to the Wedding Coordinator or officiant on the day of the rehearsal.

Music

- All wedding music and its subject matter must be approved by the Growth Pastor.
- StoneBridge offers many talented vocalists and musicians from its band. If you would like to select your wedding musicians from the church band personnel, request a list of these people from the Wedding Coordinator. They may be available for an additional fee. It is the couple's responsibility to contact vocalists and musicians and make arrangements for them to be involved in the ceremony.
- StoneBridge musical instruments are available with the approval of the Campus Worship Pastor. Make arrangements for use of these with the Wedding Coordinator.

Photography and Video

- If pictures are being taken before the wedding, all members of the wedding party need to arrive at the church at least an hour and a half before the ceremony. If the pictures are to be taken afterward, please arrive at least one hour before the wedding.
- Photographs taken before the wedding should be completed and the worship center vacated one-half hour before the wedding starts. Special backdrops and special lighting require approval by the Wedding Coordinator.
- Advise your guests not to use flash pictures during the actual ceremony. This will interfere with the ceremony and videotaping. This does not include the entrance/exit of the wedding party.
- No photography/videotape personnel are allowed on the stage during the ceremony. Stationary video cameras are permitted.
- Please instruct photographers about the dress code you would like them to adhere to.
- The wedding coordinator has the final say on all matters regarding placement and access for photography and videotaping while on the church property.



REHEARSAL DINNER

Rehearsal Dinner

Rehearsals are allowed in a limited number of rooms. The wedding party is responsible for set up, tear down, and cleaning after the rehearsal dinner, unless a janitorial fee is paid. Failure to clean afterwards will result in the loss of your deposit.

A separate Building Rental Form must be completed and returned to the Church Office for rehearsal dinner. Other building use fees apply. Please request this form from the Church Office or download from sb.church.





ELDER'S STATEMENT

StoneBridge Christian Church is committed to building strong marriages, and we therefore want to do everything possible to help you as a couple develop a solid foundation from the very beginning of your marriage. We view the agreement to perform your wedding to be more of a partnership than a “one time event.” Our responsibility in this partnership is to give you tools for building a strong marriage and to give clear direction concerning the scriptural guidelines that God has established for marriage.

We strongly believe that God created marriage and has given us basic principles and guidelines that will help us to experience joy and fulfillment in marriage. This wedding policy is based on the application of these principles and other guidelines that will help you to not only have a wonderful wedding but also to increase your potential for a strong and growing marriage.

Please read these policy guidelines carefully. Your responsibility in this partnership is to honestly determine if you choose to follow these guidelines so that we can enter into a partnership with you in your marriage preparation.

1. Allow four months preparation time. This will allow the time to participate in the Pre-Marriage Seminar. Less than four months does not leave much time to prepare for a marriage in the midst of preparing for a wedding.
2. Regular attendance at StoneBridge during the four months of preparation. Again, we want to be in partnership with you and not just perform a wedding ceremony. We feel it is important for you to know who we are and what we stand for. We require that you attend a weekend service a minimum of two times per month during your four month preparation time.
3. Completion of the Pre-Marriage Seminar. We believe this to be a valuable investment of your time in developing tools for a lasting and fulfilling marriage.
4. If divorced, at least one year of legal divorce must pass before consideration for remarriage. We believe a new relationship should not be pursued until the potential of a healthy reconciliation has been exhausted and time for personal recovery has passed. (1 Corinthians 7:10-11)
5. A believer should only marry another believer. Scripture is very clear that those who have given their lives to Christ, and who live in an authentic relationship with Him, should not be joined together with someone who has not also been transformed by Jesus Christ. For this reason we will not conduct a wedding that joins a Christian together with a non-Christian. (1 Corinthians 7:39, 2 Corinthians 6:14-16, 1 John 5:1-5)
6. Commitment to sexual purity prior to marriage. Couples who are living together or who are currently involved in physical relationships must be willing to separate and abstain from sexual intimacy until after marriage. The principle of sexual purity prior to marriage is very clear in scripture. (1 Thessalonians 4:3-8, 1 Corinthians 6:18-20)
7. The Word of God teaches that marriage is a sacred uniting by God of a man and a woman, therefore StoneBridge Christian Church and its pastors support marriages and perform weddings only for one man and one woman making vows before God.

Obviously the choice to follow these guidelines, in order to be able to be married at StoneBridge, is up to you. We sincerely hope that you will choose to follow these principles (whether or not you decide to get married at StoneBridge) because we believe they will be highly beneficial to your marriage. If you have an extenuating circumstance, in regards to this policy, that needs special consideration, you are invited to express this in written form and submitted to the Growth Ministries Pastor to determine if an exception to this policy is warranted.

God bless you and your intended as you begin this new journey together!



Adopted 12/29/2010